

OTIF



**ORGANISATION INTERGOUVERNEMENTALE POUR
LES TRANSPORTS INTERNATIONAUX FERROVIAIRES**

**ZWISCHENSTAATLICHE ORGANISATION FÜR DEN
INTERNATIONALEN EISENBAHNVERKEHR**

**INTERGOVERNMENTAL ORGANISATION FOR INTER-
NATIONAL CARRIAGE BY RAIL**

**Secrétaire général
Generalsekretär
Secretary General**

**A 92-03/504.2011
14.07.2011**

Original : EN

TO THE GOVERNMENTS OF THE MEMBER STATES OF OTIF

**4th Session of the Committee of Technical Experts
Berne, 14 - 15 September 2011**

Provisional agenda and documents

Par souci d'économie, le présent document a fait l'objet d'un tirage limité. Les délégués sont priés d'apporter leurs exemplaires aux réunions. L'OTIF ne dispose que d'une réserve très restreinte.

Aus Kostengründen wurde dieses Dokument nur in begrenzter Auflage gedruckt. Die Delegierten werden daher gebeten, die ihnen zugesandten Exemplare zu den Sitzungen mitzubringen. Die OTIF verfügt nur über eine sehr geringe Reserve.

For reasons of cost, only a limited number of copies of this document have been made. Delegates are asked to bring their own copies of documents to meetings. OTIF only has a small number of copies available.

Following the circular containing the invitation to the fourth session of the OTIF Committee of Technical Experts (A 92-03/503.2011 – 14.06.2011), the Secretariat of OTIF would like to inform you of the following:

By the deadline of 7 July 2011, the Secretariat of OTIF had not received any objections from the Member States of OTIF to the proposal to invite Member States that are not Contracting States in accordance with Article 2 § 1 of Appendix F (APTU), and relevant organisations, to participate in the Committee of Technical Experts as observers. The Member States and organisations set out in the above circular are therefore invited to participate in the meeting.

In addition, by the same deadline, the Secretariat of OTIF had not received any proposals from Contracting States or invited observers for inclusion on the provisional agenda. The provisional agenda was adopted by 14th session of WG TECH as included in the invitation circular. The provisional agenda is reproduced below.

Those Member States that intend to participate in the meeting of the OTIF Committee of Technical Experts and have not yet returned the official OTIF registration form are kindly requested to fill in and return it to the address shown on the form by **23 July 2011** at the latest.

The European Union acceded to COTIF 1999 as a regional economic integration organisation with effect from 1 July 2011. According to the accession agreement, the EU will receive invitations and meeting documents at the same time as the OTIF Member States. The European Union is in this particular case invited to send the notification mentioned in Article 6 (4) of the accession agreement by **29 July 2011**, at the latest.

Finland and Denmark have withdrawn their declarations according to Article 42 of COTIF not to apply Appendices E (CUI), F and G and have become Contracting States (cf. Annex II to circular A 92-03/503.2011). It is anticipated that other OTIF EU Member States or Norway will withdraw their declarations before the 4th session of the Committee of Technical Experts.

Documents concerning the agenda items can be downloaded from the OTIF website, see Technology/Committee of Technical Experts/Working documents¹. All the documents on the website are available in English (the original); the translations into German and French will follow as soon as possible.

PROVISIONAL AGENDA

1. Approval of the agenda
2. Presence and quorum
3. Election of chairman
4. Report from the Committee of Technical Experts working group WG TECH (for information)

A 92-03/1.2011	Report from the Committee of Technical Experts working group WG TECH - Activities since the 3 rd session of CTE (February 2009)
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5. Uniform Technical Prescriptions UTPs – (formerly called APTU Annexes) (for adoption)

¹ <http://www.otif.org/en/technology/committee-of-technical-experts/working-documents.html>

- 5.1 Renaming of APTU Annexes in force as UTPs (according to APTU in force as of 01.12.2010)
- A 94-00/5.2011** Renaming of the APTU Annexes in force as Uniform Technical Prescriptions
- 5.2 UTP GEN-B: DEFINITION OF SUBSYSTEMS (amendment)
- A 94-01B/1.2011** UTP GEN-B UTP applicable to Rolling Stock, General provisions - SUBSYSTEMS
- 5.3 UTP WAG: ROLLING STOCK - FREIGHT WAGONS (new)
- A 94-02/2.2011 and UTP WAG Annexes A, B, C, D, E, F, G, I, J, K, L, M, N, O, P, Q, R, S, Y, Z, BB, CC, EE, FF, II, JJ, LL, PP, VV, XX, YY and ZZ** UTP Freight Wagons (UPT-WAG) and UTP WAG Annexes
- 5.4 UTP GEN-D: ASSESMENT PROCEDURES (MODULES) (new)
- A 94-01D/2.2011** UTP GEN-D Assessment procedures (modules)
- 5.5 UTP NOI: ROLLING STOCK - NOISE (new)
- A 94-04/2.2011** UTP NOI Rolling Stock – Noise
6. OTIF rules for certification and auditing of Entity in Charge of Maintenance (for adoption)
- A 94-30/2.2011** OTIF rules for certification and auditing of the Entity in Charge of Maintenance (ECM)
7. Uniform format of certificates (Design Type Certificate & Certificate of Operation) (for adoption)
- A 93-01/2.2011** Uniform format of certificates (Design Type & Operation)
8. Notification of the national technical requirements according to Article 12 APTU (for information)
- A 92-01/2.2011** Status of the notifications of the national technical requirements according to Article 12 of APTU
9. Consultation of non-EU OTIF MS on two TSIs:
- 1) Operation & Management (merged) and
2) Freight wagons revised
(for information)
- A 94-00/8.2011** Consultation of non-EU OTIF Member States on the TSI Operation and Management (merged) and TSI Freight Wagons revised

10. Vehicle Keeper Marking

10.1 Cooperation with OSJD (for information)

A 95-01/10.2011 Cooperation with OSJD

11. Vehicle Registers

11.1 Amendment to the specifications for the National Vehicle Registers (NVR) (for adoption)

A 94-20/3.2011 National Vehicle Registers (NVR) amendments

11.2 Status of the development of the NVRs in the Contracting States (for information)

A 94-20/4.2011 Status of development of the NVRs in the Contracting States

11.3 OTIF Register of admitted types of vehicles (RAT) (for discussion)

12. ATMF, Article 15 § 3 – “ensure or ascertain” (for discussion)

A 93-01/1.2011 Proposal for amplification of the Explanatory notes to ATMF, Article 15

13. Work programme of the Committee of Technical Experts for 2012 and 2013 (for discussion)

A 92-03/2.2011 Work programme of the Committee of Technical Experts for 2012 and 2013

14. Any other business

15. Next session

TIMETABLE

Due to the scope of the discussions, this provisional timetable may be subject to change.

Wednesday, 14 September 2011: Items 1 to 5.4
Thursday, 15 September 2011: Items 5.5 to 15

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In accordance with Article 16 § 5 of the 1999 Convention the Secretariat invites the following States to attend the meeting in an advisory capacity:

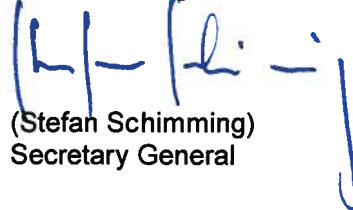
- Iraq
- Ireland
- Italy
- Jordan
- Lebanon
- Sweden

In accordance with Article 16 § 5 of the 1999 Convention the Secretariat invites the following international organisations and associations to attend the meeting in an advisory capacity (provisional list):

- European Railway Agency (ERA)
- International Union of Railways (UIC)
- International Rail Transport Committee (CIT)
- International Union of Private Railway Wagons (UIP)
- Organisation for Railways Cooperation (OSJD)
- Community of European Railway and Infrastructure Companies (CER)
- European Rail Freight Association (ERFA)
- European Rail Infrastructure Managers (EIM)
- Union of European Railway Industries (UNIFE)
- International Association of Public Transport (UITP)
- International Union of combined Road-Rail transport companies (UIRR)
- European Committee for Standardisation (CEN)
- International Association of Private-Sidings Users (IVA)
- European Transport Workers' Federation (ETF).

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Yours faithfully



(Stefan Schimming)
Secretary General

Annexes:

- Registration form
- Documents referred to in the provisional agenda above (only concerns dispatch by post)

cc:

- international organisations and associations concerned